

March 12, 2018 - March 18, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 12

- 8:00am - 8:30am Check-in with Deb (Alex's Office) - Dunn, Alexandra ☎
- 8:30am - 9:00am Welcome Sean! (Alex's Office)
- 9:00am - 10:30am Office Directors ☎
- 9:00am - 9:30am Swearing-in of Sean
- 10:30am - 11:30am Commonwealth Magazine - Jack Sullivan (Alex's office)
- 11:30am - 12:30pm Catherine Finneran of EverSource (Alex's office)
- 1:15pm - 1:45pm EMA Awards (Alex's office/Lee Ann will call 617 918-2748) - Dunn, Alexandra
- 2:00pm - 3:00pm Senior Staff Meeting (Alm Room) - Adm14Pruitt, Scott ☎
- 3:00pm - 4:00pm Briefing: NPDES (Alex's office) - Szaro, Deb
- 4:30pm - 5:00pm Spring Panelist Prep Call (Call-in number below) -
- 5:00pm - 5:30pm Sean

Wednesday, March 14

- 7:30am - 8:00am FYI: Doug in DC at Congressional Caucus today
- 8:00am - 8:30am Check-in with Deb (Alex's Office) - Dunn, Alexandra ☎
- 8:30am - 9:00am Check-in with Sean (Alex's Office) - Dunn, Alexandra ☎
- 9:00am - 10:30am Monthly Business Review Meeting - attachments + correction - Business Meeting in addition to
- 11:00am - 12:00pm Briefing - Lake Champlain (Alex's office) - Dunn, Alexandra
- 12:00pm - 12:45pm Discuss Earth Month Internal Roll Out (Alex's
- 1:30pm - 2:30pm RSC Presents: Health Impacts of Radon Exposure
- 2:30pm - 3:00pm Briefing: Devens and Ayer Desk Statement (Alex's
- 3:00pm - 3:30pm Hot Issues - CAT Update (Deb's office) - Szaro, Deb
- 3:30pm - 4:30pm Review Remarks Prep for Events Edit
- 4:30pm - 5:30pm Hold for phone calls and emails ☎

Friday, March 16

- ☐ Out of Office
- 8:00am - 8:30am Check-in with Deb (Alex's Office) - Dunn, Alexandra ☎
- 8:30am - 11:00am Flight to Baltimore
- 12:00pm - 12:30pm Tim W (Tim will call 857 291 4405) - Dunn, Alexandra
- 4:00pm - 4:30pm Call with HQ on MSW & SSIs (WJC-N 5415 + Dial: 202-991-0477; Participant Code: (b) (6)) - Dunn, Alexandra
- 4:00pm - 4:30pm General Discussion (WJC-N 5415 + Dial: 202-991-0477; Participant Code: (b) (6)) - Woods, Clint

Tuesday, March 13

- 8:00am - 8:30am Check-in with Deb (Alex's Office) - Dunn, Alexandra ☎
- 8:30am - 9:00am Check-in with Sean (Alex's Office) - Dunn, Alexandra ☎
- 9:00am - 10:30am Office Directors - updating location to Belknap
- 11:00am - 11:30am Discussion with Ken Wagner
- 11:30am - 12:00pm Discussion on Long Island Sound (Phone - Alex
- 12:00pm - 12:30pm LONG ISLAND SOUND PREP
- 12:30pm - 1:00pm Dunn R1 and Cook to Discuss R1 Superfund
- 1:00pm - 1:30pm Air Tank Issues update (Alex's office) - Dunn,
- 1:30pm - 2:00pm CORRESPONDENCE
- 2:00pm - 2:30pm Discuss Earth Week Event Conflicts (Jane will
- 4:30pm - 5:30pm Hold for phone calls and emails ☎
- 5:00pm - 5:30pm SUBMIT TIMECARD ☎

Thursday, March 15

- 8:00am - 8:30am FEMA Quarterly Regional Interagency Steering Committee (RISC) (Leighton hall)
- 8:30am - 9:00am Check-in with Deb (Alex's Office) - Dunn, Alexandra ☎
- 8:30am - 9:00am Check-in with Sean (Alex's Office) - Dunn,
- 10:00am - 11:00am All Hands on Sustainability- Building
- 10:30am - 11:15am Join Alex for Call w Pete Lopez - LIS (Alex's
- 10:30am - 11:15am Phone meeting between Alexandra Dunn of
- 11:30am - 12:30pm CLF Call on Cape 208 - confirmed with Chris
- 12:45pm - 1:45pm Depart for Press Conference
- 2:00pm - 3:00pm Press Conference - Hatheway and Patterson
- 3:00pm - 4:00pm Return from Mansfield
- 4:15pm - 5:00pm Briefing: Taunton - request from Mayor (Alex's
- 5:00pm - 6:00pm Review Press & Communications

Saturday, March 17

- 8:00am - 8:30am Grey - HQ Meeting ☎
- 8:30am - 9:00am Teal - external visitor ☎
- 9:00am - 9:30am Green - Congressional ☎
- 9:30am - 10:00am Purple - Tribal ☎
- 10:00am - 10:30am Red - away (sometimes remarks) ☎

More Items...

Sunday, March 18